



Republic of the Philippines  
Province of Eastern Samar  
MUNICIPALITY OF QUINAPONDAN

## OFFICE OF THE MUNICIPAL MAYOR

### EXECUTIVE ORDER NO. RSA-0015 Series of 2021

#### AN EXECUTIVE ORDER CREATING THE CAPACITY DEVELOPMENT TEAM IN THE MUNICIPALITY OF QUINAPONDAN, PROVINCE OF EASTERN SAMAR

**WHEREAS**, pursuant to DILG Memorandum dated July 16, 2021, local government units are hereby directed to create capacity development team in preparation for the Capacity Development Agenda Formulation for 2022-2024;

**WHEREAS**, through the aforesaid team LGU's will systematically conduct self-assessment and analyze strengths and weaknesses in terms of the LGUs set of work processes, structures, systems and technologies in order to sustain or further improve performance and organizational or instructional capacity;

**WHEREAS**, there is a need for capacity development to be more explicitly merged into national programme management processes especially that some national programs will be devolved to the local government units;

**NOW THEREFORE, I, ATTY. RAFAEL S. ASEBIAS**, Municipal Mayor of Quinapondan, Eastern Samar, by virtue of the powers vested in me by law, in the interest of promoting public health and welfare do hereby ORDER:

**SECTION 1. Creation of CAPACITY DEVELOPMENT TEAM.** A Capacity Development Team shall be created to be composed of the following:

Chairperson: **Hon. ATTY. RAFAEL S. ASEBIAS** - Municipal Mayor

Vice-Chairperson: **Hon. LEO JASPER M. CANDIDO** - Municipal Vice Mayor

Members: **Engr. Marites P. Servano** - MPDC  
**Lito Bajado** - OIC-Municipal Treasure

**Eva T. Quinto, CPA** - Municipal Budget Officer  
**Vanessa B. Magno, CPA** - Municipal Accountant  
**Engr. Jaime C. Abit** - Municipal Agriculturist  
**Engr. Geraldo R. Abit** - Municipal Assessor  
**Pionio A. Campo** - Local Civil Registrar  
**Marie Rose G. Docabo** - MSWDO  
**Engr. Vincent John B. Padriga** - Municipal Engineer  
**Engr. John Felix Bienes** - MENRO  
**Elizalde C. Abejero** - LDRRMO  
**Dr. Jener S. Camposano** - Municipal Health Officer  
**Hon. Leonardo O. Balbuena** - Liga ng Barangay President  
**Hon. Reynaldo B. Camarillo** - Punong Barangay, Brgy. 02  
**Hon. Virginia A. Sumook** - Punong Barangay, Brgy. 03  
**Hon. Leodegario Balbuena** - Punong Barangay, Brgy. 04  
**Hon. Aries L. Macawile** - Punong Barangay, Brgy. 05  
**Hon. Gonzalo P. Ayhon** - Punong Barangay, Brgy. 06  
**Hon. Romeo C. Obillo** - Punong Barangay, Brgy. 07  
**Hon. Oscar G. Cabanillas** - Punong Barangay, Brgy. Paco  
**Hon. Basilio Quinto** - Punong Barangay, Brgy. Sto. Nino  
**Hon. Tito A. Napoto** - Punong Barangay, Brgy. Sta. Cruz  
**Hon. Glenn P. Lacdao** - Punong Barangay, Brgy. San Vicente  
**Hon. Marilou F. Bagunas** - Punong Barangay, Brgy. Cagdaja  
**Hon. Iniego Oliverio** - Punong Barangay, Brgy. San Isidro  
**Hon. Marina P. Ogsimer** - Punong Barangay, Brgy. Anislag  
**Hon. Vilma V. Baldicanas** - Punong Barangay, Brgy. Cantenio  
**Hon. Cherry Gay O. Ayhon** - Punong Barangay, Brgy. Cambilla  
**Hon. Elmer S. Acebias** - Punong Barangay, Brgy. Bagte  
**Hon. Cresente Aboga-a** - Punong Barangay, Brgy. Buenavista  
**Hon. Antonio Longatang** - Punong Barangay, Brgy. Mabini  
**Hon. Geoffrey A. Elogario** - Punong Barangay, Brgy. San Pedro  
**Hon. Frederick C. Baldo** - Punong Barangay, Brgy. Rizal  
**Hon. Crisanto O. Aboga-a** - Punong Barangay, Brgy. Valley  
**Hon. Wilfredo C. Macawile** - Punong Barangay, Brgy. Sta. Margarita  
**Hon. Lorena N. Abdon** - Punong Barangay, Brgy. Alang-Alang  
**Hon. Lourdes N. Gonzales** - Punong Barangay, Brgy. Naga



**SECTION 2. Duties and Functions of the CAPACITY DEVELOPMENT TEAM.** The CDT shall perform the following functions, to wit:

- a) Take primary responsibility for capacity development initiatives for the local functionaries;
- b) Identify and collaborate with stakeholders within the locality and recognize their role/s on a particular issue or concern;
- c) Formulate respective CapDev Agenda;
- d) Collaborate with DILG and other service providers in the Province of CapDev Interventions;
- e) Plan, implement and manage CapDev Interventions identified in the CapDev Agenda;
- f) Conduct monitoring and evaluation to track the progress of implementations of the CapDev Agenda and determine strategic changes, if any.

**SECTION 3. Secretarial Services.** The HRMO shall provide secretarial services to the Team.

**SECTION 4. Repealing Clause.** All orders, issuances and memoranda issued inconsistent herewith are deemed superseded,

**SECTION 5. Effectivity.** This order shall take effect immediately.

Done this 28<sup>th</sup> day of July 2021 in the Municipality of Quinapondan, Eastern Samar.

  
**ATTY. RAPAELES S. ASEBIAS**  
Municipal Mayor